



**Fleet Reserve Association
Inland Empire Branch 38, Inc.
Spokane, Washington**
www.frabbranch38.org

**BOARD OF DIRECTORS MINUTES
May 13, 2023**

2022 – 2023 Board of Directors plus 2023-2024 New Officers

2022-23 Branch Officers

President Robert Bean (Outgoing)
President 2023-2024 Dave Lord (Incoming)
Vice President Michelle Davis
Sec/Treasurer Peg Burke
(2022-2023) & ***(2023-2024 – NTE 1 Yr)***
Chaplain Dennis McCully

Board of Directors

Plus Branch Officers
Rick Baldwin (2020-2025)
Harold Young (2021-2026)
Anna Martin (2018-2023) - (Outgoing)
James Grisham (2023-2028) (Incoming)

This meeting was called to order at 0900 with Branch Secretary/Treasurer Burke joining via Zoom due to medical reasons. The meeting is being held to discuss the following items:

1. Branch Member/Committee Chair gets telephone call from another Branch's officer looking for advice / information.
When a Branch 38 member receives a call from another Branch on the above subject, refer them to the NW Regional President or Vice President.
2. Secretary receives emails from Branch members regarding different subject matters: Is it meant to disseminate to other Branch members or is it at the discretion of the Secretary? (This will come into play for the current Branch Secretary's replacement.)
Unless stated otherwise, forward to all Branch 38 members that have an email address on file with the Branch Secretary.
3. Begin the cross training for the Secretary/Treasurer's position whether we get a replacement or not before the next election cycle. (This year will go quickly, and someone needs to know what needs to be done.)
A new Shipmate, Tammy Waid, submitted her membership application. She has indicated she is willing to be the Branch's future Secretary/Treasurer. The incumbent Secretary/Treasurer will work with her to get her up to speed with the position's duties.

4. Signature changes for the Branch Bank Accounts. There needs to be at least two people on the account able to sign checks or access the funds. Only one debit card is normally issued and it is normally in the Treasurer's name.

It was discussed that the President, Secretary/Treasurer and possibly a member of the Board of Directors be put on the account. We will do this in July 2023 when the 2023-2024 Board's term begins.

By the time July 2023 rolls around we should know if Shipmate Waid's information will be in the FRA database and we could elect her as Assistant to the Secretary/Treasurer and add her to the financial accounts also in preparation for the turnover.

Meeting was adjourned at 0940.

Margret "Peg" Burke, Branch Secretary

Robert Bean, Branch President